

Minutes of the Executive Board Meeting held on September 23, 2015

Location: Petersgraben 45, basement meeting room

Time: 2.30pm–3.45pm

Present: David Atwood, Sarah Stingelin, Christopher Klenk, Florian Henri Besthorn, Anja Roth, Annette Milnik, Florian Kuhlmeier, Angela Heck, Barbara Heer

Absent: Sandro Sieber

Minutes: Patricia Eiche

Agenda items:

- 1. Approval of the minutes of the executive board meeting held on June 3, 2015**
- 2. News from the avuba working group on appointment and employment conditions**
- 3. News from actionuni – the association for teaching and research assistants in Switzerland**
- 4. Approach to Group III vacancies on the faculty committees and assemblies**
- 5. Revision of the criteria for financing academic and non-academic projects**
- 6. avuba film evening**
- 7. Approval of the agenda items for the General Meeting to be held on November 30, 2015**
- 8. Next avuba executive board meeting**

Item 1: Approval of the minutes of the executive board meeting held on June 3, 2015

The minutes of the executive board meeting held on June 3, 2015 are approved and thanks are expressed.

Item 2: News from the avuba working group on appointment and employment conditions

Barbara Heer informs the avuba executive board of the latest developments:

On June 30, 2015, avuba sent Christoph Tschumi its response to the Office of the Administrative Director's draft revision of the terms of employment.

Due to internal preparatory work, individual faculties have requested that the introduction of the new appointment and employment conditions be postponed. Administrative Director Christoph Tschumi expects that they will not be implemented on January 1, 2016, but at the start of the Fall semester 2016 at the earliest. Before this, the new terms of employment must be submitted to the Senate and approved by the University Council. We then look forward to welcoming the Administrative Director to an avuba lunchtime meeting, where he wishes to explain the specific form this will take and answer assistants' questions. This meeting is expected to take place in spring 2016 at the earliest.

The avuba executive board suggests that the working group should use the next meeting to discuss potential topics for a larger avuba event in 2016, similar to the April 2015 event "Propelled into an uncertain future!?". An organizational team can then be put together – as for the April 2015 event – comprising people from the AAG and avuba.

Item 3: News from actionuni – the association for teaching and research assistants in Switzerland

Florian Henri Besthorn, universities representative on the actionuni executive board, provides information about the recent meetings:

In the summer, actionuni drew up a mission statement and send it to its members for consultation. Strategic goals up to 2020 were then defined to enable the association to serve as an organized and professional discussion partner for bodies such as swissuniversities and the SBFJ in the next major cycle (2021–2025).

actionuni then contacted various discussion partners to assert its right to be heard again on all relevant bodies.

A decision was also made to seek out a university-independent web hosting service in order to remain independent should the executive board change location.

actionuni consists of teaching and research assistant associations from schools for teacher education (pädagogische Hochschule, PH), universities of applied sciences (Fachhochschule, FH), and universities. Since teaching and research assistants at universities are better organized at present, it is mainly universities (which have higher membership numbers) that are paying greater actionuni membership fees. For their part, PHs and FHs are very active within actionuni. The avuba executive board therefore considers it necessary and reasonable that Florian Henri Besthorn – as universities representative – should be compensated by avuba for his actionuni work until further notice on a fee basis.

Item 4: Approach to Group III vacancies on the faculty committees and assemblies

Details of current Group III representatives can be found at <https://avuba.unibas.ch/en/about-us/representation-in-faculty-boards/> and <https://avuba.unibas.ch/en/about-us/representation-in-faculty-assemblies/>.

At the moment, gaps are mainly to be found in the Faculty of Science. However, Sandro Sieber, the current Senate representative for the Faculty of Science, is not in Basel at present. As soon as he returns from his stay abroad, Patricia Eiche will meet with him to establish whether and in what form avuba can help the assistants to fill the vacancies.

Item 5: Revision of the criteria for financing academic and non-academic projects

Sarah Stingelin, Christopher Klenk, and Patricia Eiche have distributed their suggestions for the new criteria among the avuba executive board and the board has agreed on the individual points. The following guidelines apply to the next submission deadline (November 30, 2015) and can now be viewed at <https://avuba.unibas.ch/en/academic-staff-development/>:

Guiding principle:	By assistants for assistants
Purpose:	Projects are to encourage community building and the expansion of the network of assistants.
Criteria:	At least 8 people are to benefit from the funding, of whom at least 50% should be assistants at the University of Basel. Applications, including reasons and a provisional project budget, must be sent via email to avuba@unibas.ch . The application must cover the following points: Who? What (including content)? When? Where? For whom?

A final report of half an A4 page is to be submitted together with receipts. The report must include how many assistants from which areas have taken part and how the content has been implemented.

Administration: Funding is allocated at the end of May and November by the executive board and will then be paid out. avuba can contribute a maximum of CHF 500 to internal faculty events. CHF 1,000 may be allocated to cross-faculty events.

If a faculty does not receive any money from a round of distribution, it will be given priority in the next round.

Each project will be listed on the avuba website under "News" or "Events".

Funding cannot be provided for furniture.

If insufficient projects are submitted in a particular semester that are deemed worthy of support, avuba can use the remaining money to organize and fund central, cross-faculty network events such as a city tour with subsequent drinks reception, a museum visit with subsequent drinks reception, or a board games evening.

Item 6: avuba film evening

The avuba film evening will take place on Tuesday, November 17, 2015, in the kult.kino Basel. The film will be "A Beautiful Mind" and invitations will be sent out via email.

Item 7: Approval of the agenda items for the General Meeting to be held on November 30, 2015

The following agenda items are approved for the General Meeting:

1. Welcome
2. Election of vote counters and approval of the agenda
3. Approval of the minutes of the General Meeting held on December 1, 2014
4. Finances: a) Request to maintain the current membership fee of CHF 15 per semester, b) Annual report 2014, c) Budget 2015 and 2016
5. Progress reports from avuba and the avuba working group on appointment and employment conditions
6. Elections for 2016: Co-presidium, executive board members (in addition to the ex officio Senate members elected directly), accounts auditors
7. Outlook
8. Miscellaneous

Invitations will be sent out before October 30, 2015.

Item 8: Next avuba executive board meeting

The next meeting is expected to take place in January 2016.

Basel, September 25, 2015



Florian Kuhlmeier



Angela Heck