

# Tips & tricks for a successful doctorate

## Sources of information

As of 19 January 2022

### Services

#### Advice and Conflict at the University of Basel

<https://www.unibas.ch/en/Staff/Advice-Conflicts.html>

#### Advisory Service (general link):

<https://www.unibas.ch/en/University/Administration-Services/Vice-President-for-Research/Career-Advancement/Advisory-service.html>

#### Assistants' Association (avuba)

<https://avuba.unibas.ch/en/home/>

#### Career Advancement

<https://www.unibas.ch/en/University/Administration-Services/Vice-President-for-Research/Career-Advancement.html>

#### Career Counseling Service Center

<https://www.unibas.ch/en/Studies/Advice/Career-Counseling/Counseling.html>

#### Coaching and conflict counselling, Ariane Schnepf

[Beratung - Personal- und Organisationsentwicklung \(Intranet\)](#)

#### GRACE – info and contact center for PhDs and postdocs at the University of Basel

<https://www.unibas.ch/en/Research/Graduate-Center.html>

#### Health @unibas

[Promoting Health - Personal- und Organisationsentwicklung \(Intranet\)](#)

#### HR

<https://www.unibas.ch/en/Staff.html>

[Human Resources - Human Resources - Universität Basel \(Intranet\)](#)

[HR A-Z \(various Information\) – Universität Basel \(Intranet\)](#)

[HR Contact \(Intranet\)](#)

#### Legal advice

[Free legal advice for PhDs and postdocs](#) (in German and English)

[Legal advice Basel](#)

#### Parenthood

[Parenthood - Human Resources \(Intranet\)](#)

[Childcare](#)

**Personal Integrity counselling (sexism, sexual harassment, discrimination, bullying),  
Mélanie Nussbaumer**

[Personal Integrity | University of Basel \(unibas.ch\)](#)

**Planning, financing, and shaping your academic career**

<https://www.unibas.ch/en/University/Administration-Services/Vice-President-for-Research/Career-Advancement.html>

**Psychological and student counselling**

[Psychological counselling \(unibas.ch\)](#)  
[Adults psychologists and therapists in Basel](#)

**Tips & tricks for job applications and interviews**

<https://www.unibas.ch/en/Studies/Advice/Career-Counseling/Counseling/Tips-for-Applications-and-Interviews.html>

**Training and Development for Staff**

<https://www.unibas.ch/en/Staff/Training-and-Development-for-Staff.html>

## **Important information**

**Agreement and regulations for PhDs and Postdocs @Unibas**

[PhD's Doctoral agreement](#)

[PhD's process of employment and supervision](#)

[PhD's doctoral study regulations](#) (at the bottom of the page)

[PhD's job description \(Intranet\)](#)

[Postdoc agreement \(Intranet\)](#)

[Postdoc's process of employment and supervision](#)

[Postdoc's job description](#)

[Regulation for academic personnel at the University of Basel](#)

[Regulations on secondary employment \(Intranet\)](#)

**All about the terms of employment**

[All about the terms of employment - Human Resources \(Intranet\)](#)

[Documents - Human Resources \(Intranet\)](#)

[Staff | University of Basel \(unibas.ch\)](#)

[Switzerland Foreign Nationals and Integration Act \(admin.ch, Article 21\)](#)

**Funding opportunities for PhDs**

<https://www.unibas.ch/en/Research/Financing/Doctorate.html>

**Funding opportunities for postdocs**

[Postdocs | University of Basel \(unibas.ch\)](#)

**Language center**

<https://www.unibas.ch/en/Studies/Degree-Programs/Language-Center.html>

**New in Basel? Extensive Information on University's Welcome Service Website**

<https://www.unibas.ch/en/University/Administration-Services/The-President-s-Office/National-and-International-Cooperation/Welcome-Center.html>

**Open Access**

<https://oa100.snf.ch/en/home-en/>

<https://www.oea-fund.unibas.ch/en/>

[Open Access | University Library \(unibas.ch\)](#)

**Research Data Management – Data Management Plan (DMP)**

<https://researchdata.unibas.ch/en/home/>

[http://www.snf.ch/en/theSNSF/research-policies/open\\_research\\_data/Pages/data-management-plan-dmp-guidelines-for-researchers.aspx](http://www.snf.ch/en/theSNSF/research-policies/open_research_data/Pages/data-management-plan-dmp-guidelines-for-researchers.aspx)

<https://www.ncbi.nlm.nih.gov/pmc/articles/PMC4792175/pdf/sdata201618.pdf>

**Bundesbericht Wissenschaftlicher Nachwuchs 2021 (Germany)**

[Bundesbericht Wissenschaftlicher Nachwuchs 2021. Statistische Daten und Forschungsbefunde zu Promovierenden und Promovierten in Deutschland](#)

**Transferable skills**

<https://www.unibas.ch/en/Research/Graduate-Center/Doctoral-Candidates/Training-Coaching-and-Counseling/Transferable-Skills.html>

<https://careercenter.umich.edu/article/phd-transferable-skills>

**Values and Ethics @Unibas**

<https://www.unibas.ch/en/Research/Values-Ethics.html>