

Important Information and Links for PhDs & Postdocs

avuba, as of 11 May 2023

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1. New in Basel?

Extensive Information on University's Welcome Service Website

<https://www.unibas.ch/en/University/Administration-Services/The-President-s-Office/National-and-International-Cooperation/Welcome-Center.html>

Language center

<https://www.unibas.ch/en/Studies/Degree-Programs/Language-Center.html>

2. Agreements and Regulations for PhDs and Postdocs @unibas

General assistant tasks: During the semester, teaching duties of assistants may amount to a maximum of 20% of the level of employment. Over the total period of employment, at least 60% of employment time must be reserved for the assistant's own research. See Section 24 of the [Regulations for academic personnel at the University of Basel](#):

PhDs: [doctoral agreements, discussion on doctoral agreement, doctoral studies regulations](#)

PhDs: [employment and supervision of doctoral candidates](#)

PhDs: [job description for doctoral students](#) (intranet)

Postdocs: [postdoctoral agreements, habilitation regulations](#)

Postdocs: [employment and supervision of postdocs](#)

Postdocs: [job description for postdocs](#) (intranet)

[Regulation on secondary activities \(agreements with third parties and the use of intellectual property in the context of work at the university\)](#)

GRACE – info and contact center for PhDs and postdocs at the University of Basel

<https://www.unibas.ch/en/Research/Graduate-Center.html>

3. Advisory Services

Advice & Emergencies

<https://www.unibas.ch/en/Emergency-Support.html>

Unibas Support Services Guide

<https://www.unibas.ch/en/Emergency-Support/Support-Services-Guide.html>

Social services in case of financial concerns, childcare, health problems or difficult family circumstances

<https://www.unibas.ch/de/Studium/Beratung/Soziales-Gesundheit/Sozialberatung.html>

Free psychological counseling for assistants

<https://studienberatung.unibas.ch/en/advice/counseling/psychological-counseling/>

Coaching and conflict counselling, Ariane Schnepf and Judith Tonner

<https://intranet.unibas.ch/display/POE/Beratung>

Personal Integrity counselling, Cora Wagner

<https://www.unibas.ch/en/University/Administration-Services/Vice-President-s-Office-for-People-and-Culture/Culture-Diversity-and-Leadership-Development/Personal-Integrity.html>

4. avuba Services

Free and professional legal advice

<http://www.skuba.ch/rechtsberatung>

Funding for academic and non-academic projects by avuba

<https://avuba.unibas.ch/en/services/funding-of-academic-and-non-academic-projects/>

Questions of any kind: contact Amancaya or Patricia (avuba@unibas.ch) the avuba general managers or the [avuba co-presidents](#)

Events for PhDs and postdocs

<https://avuba.unibas.ch/de/events/>

Social Media

Follow avuba on [LinkedIn](#) and [Twitter](#).

Tips & Tricks for a successful doctorate

[20230511 Tipps & Tricks for PhDs](#)

5. Working @unibas

Terms of employment

[All about the terms of employment - Human Resources \(intranet\)](#)

[Documents - Human Resources \(intranet\)](#)

[Job description PhDs](#)

[Job description Postdocs](#)

Visa extensions: <https://www.fedlex.admin.ch/eli/cc/2007/758/en#id-ni5> (Article 21)

HR

[HR A-Z \(various Information\) – Universität Basel \(intranet\)](#)

[HR Contact \(intranet\)](#)

Parenthood

[Maternity - Human Resources \(intranet\)](#)

[Working & having children \(intranet\)](#)

Values and Ethics @Unibas

<https://www.unibas.ch/en/Research/Values-Ethics.html>

6. Training, Career & Funding

Training and Development for Staff

[Training Program for Faculty and Staff](#)

Transferable Skills

[Transferable Skills programs and conditions](#)

<https://careercenter.umich.edu/article/phd-transferable-skills>

Career Advancement (academic career)

<https://www.unibas.ch/en/University/Administration-Services/Vice-President-for-Research/Career-Advancement.html>

Career Counseling Service Center (career outside of academia)

<https://www.unibas.ch/en/Studies/Advice/Career-Counseling/Counseling.html>

Tips & tricks for job applications and interviews

<https://www.unibas.ch/en/Studies/Advice/Career-Counseling/Counseling/Tips-for-Applications-and-Interviews.html>

Planning, financing, and shaping your academic career

<https://www.unibas.ch/en/University/Administration-Services/Vice-President-for-Research/Career-Advancement.html>

Funding

<https://www.unibas.ch/en/Research/Individual-Funding.html>

<https://www.unibas.ch/en/Research/Project-Funding.html>

Open Access

<https://oa100.snf.ch/en/home-en/>

[Open Access | University Library \(unibas.ch\)](#)

Research Data Management – Data Management Plan (DMP)

<https://researchdata.unibas.ch/en/home/>

http://www.snf.ch/en/theSNF/research-policies/open_research_data/Pages/data-management-plan-dmp-guidelines-for-researchers.aspx

<https://www.ncbi.nlm.nih.gov/pmc/articles/PMC4792175/pdf/sdata201618.pdf>