

Annual report of avuba 2022

For the attention of the General Meeting

Date:	8 May 2023
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Co-presidium 2022:	Sven Kraus, Lars Fluri
Co-presidium 2023:	Sven Kraus, Antonia Vogler
Auditors:	Markus Bardenheuer, Ann-Sophie Loock
Information:	This document will be submitted to the avuba General Meeting for approval at the end of 2023.

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1. Overview for avuba members

<i>Swiss francs</i>	2022
Income from membership fees	96'833
Income from contribution of the University	50'000
Total income	146'833
Expenditures on personnel costs	105'714
Communication expenses (especially translation of texts)	10'322
Office supplies	116
Travel expenses	131
Refreshments for lunch meetings and other meetings	1'271
Happy Hour and BBQ for all members	2'643
Gifts to the avuba board and the general manager	1'190
avuba's actionuni membership fee	600
Co-financing of free legal advice (skuba-Clinic)	2'000
Co-financing of academic and non-academic projects	7'291
Expenditures on operating costs	25'565
Total costs	131'279
Year-end-result which will be deferred to 2023	15'554

- March: Writing of the avuba annual report, various meetings (mainly with assistants in the humanities) on the subject of "Terms of employment at the University of Basel", participation in the University's Welcome Day
- April: avuba Board meeting, knowledge exchange with GRACE
- June: Carrying out of the internal financial controlling Q1 & Q2, participation in the extraordinary general assembly of actionuni, participation in the event of the "Better Science Initiative" as well as in the "Swiss Young Academics" meeting, meeting with the President's Office, at which avuba applies for inflation compensation for the first time.
- July-September: clarification of avuba's tax status, drafting of an avuba position paper for the Rectorate meeting, which will be finalised and published in 2023
- August: Participation in the "Uni Basel Unconference
- August-September: Organizing and carrying out of the BBQ Potluck
- September: Participation in the University's Welcome Day, avuba Board meeting, meeting with the President's Office
- September-October: Drafting and submitting an application to the President's Office "additional funding for additional staff resources needed".
- October: Obtaining a statement from the President's Office on the "cost-of-living adjustment", exchange meeting with the MVUB in Bern, applying for free psychological advice for Iranian assistants
- November: Carrying out of the internal financial controlling Q3 & Q4, participation in the annual General Meeting of actionuni, get-to-know meeting with the new assistant representatives in cross-faculty boards, preparation and carrying out of the avuba General Meeting
- December: Drafting and submitting a statement on the abolition of Doc.CH, organising a Christmas Happy Hour @Verso, determining the distribution of work between the general managers and the future co-presidium.
- Organisation of six avuba lunches during the year
- Organisation of three financial seminars
- Approval of (co-)financing for 9 academic and non-academic projects for which avuba has received applications in 2022

The avuba co-presidium 2023 was elected at the avuba General Meeting on 30 November 2022: Sven Kraus, PhD student at the Faculty of Humanities and Social Sciences, and Antonia Vogler, PhD student at the Faculty of Humanities and Social Sciences.

5. Details on the individual items

5.1 Personnel costs - 105,714.30 Swiss francs

At CHF 105,714, personnel costs accounted for 81% of total expenses. The avuba co-presidium was each paid a 20% salary at the DOC2 rate. The general manager Patricia Eiche worked for avuba on a 40% basis until the end of February 2022 and on a 30% basis from the beginning of October. The co-general manager Amancaya Formica, who was hired to succeed Patricia Eiche, has been working for avuba since mid-February 2022 at 50%. In addition, fee compensation of CHF 6,710 was credited under this item. This includes Patricia Eiche's accrued overtime of CHF 4,120 as at the end of February 2022. In addition, the fee compensation includes the costs of 1,290 Swiss francs that were incurred due to the additional working hours of Patricia Eiche following her resignation in order to further train Amancaya Formica. In addition, two other people received compensation of CHF 625 and CHF 674 respectively for exceptional hours worked on behalf of the avuba executive board. One amount went to Séveric Yersin, who attended meetings of "Better Science" and "Swiss Young Academy" on behalf of the avuba Executive Board. The other amount was paid to Tizian Troxler, co-president 2021, who resigned from his position at the end of November 2021. As his co-president's salary went to Sven Kraus from 1 December 2021, Tizian Troxler's

working hours for the preparation and follow-up as well as the conduct of the General Meeting of 2 December 2021 were paid out as honorarium compensation. HR could only pay out these costs incurred in 2021 in 2022.

5.2 Operating costs - CHF 25,565.19

Operating costs, excluding the 3,000 Swiss francs credited to the account "financial commitments/balancing via cost center", totalled 22,565 Swiss francs.

Third-party services - CHF 10,322.44

CHF 10,065 was spent on translations of German documents into English. In addition, the avuba co-president 2021 received an honorarium of CHF 258 for managing the avuba social media accounts during the months of January and February 2022.

Office supplies - CHF 116.18

The costs for office supplies amounted to 116 Swiss francs.

Postage - CHF 0

No money was spent on postage.

Train, tram, bus - CHF 341.10

The train tickets of the co-presidium and the general manager to Bern for the exchange meeting with the Mittelbauvereinigung of the University of Bern of CHF 131 were booked to this cost type. In addition, 210 francs were spent on travel expenses for the academic and non-academic project of the Faculty of Humanities and Social Sciences and the Department of Sport, Exercise and Health. The avuba executive board approved a total of CHF 1,000 for this cross-faculty project in May 2022. The remainder of this academic and non-academic project was credited to the catering/admissions/representation account.

Catering/admissions/representation - CHF 8 '154.97

Expenses for catering/admissions/representation amounted to 8,155 francs. These include: CHF 4,581 for five funded academic and non-academic projects (other projects were credited to other cost types by the accounting department), CHF 1,271 for lunches and meeting meals, CHF 1,113 for snacks and drinks (happy hour and BBQ) as well as farewell gifts totalling CHF 530 for Patricia Eiche and gifts for the avuba Executive Board totalling CHF 660.

Advertising & Sponsoring - CHF 0

No money was spent on advertising & sponsoring.

Scholarships - 1,000 Swiss francs

The University of Basel's accounting department credited the cost type scholarships with the co-financing of a cross-faculty academic and non-academic projects "Swiss TPH PhD Hiking Weekend" totalling CHF 1,000. From avuba's point of view, another cost type, such as advertising & sponsoring, would have been a more sensible choice. (Note: As the University of Basel books avuba's invoices in the university's SAP, the cost types used for each business case are those that correspond to the university's view. Therefore, for example, avuba costs for the co-financing of academic and non-academic projects are assigned to the cost types "scholarships", "train, tram, bus" or to "catering, admissions, representation").

Contributions to private individuals - CHF 0

Nothing was credited to this account in 2022.

Contributions to institutions - 600 Swiss francs

The avuba membership fee for actionuni for 2022 was 600 francs.

Teaching/admin DL (internal) - CHF 2,030.50

The two Happy Hours in November and December cost 1,530 francs. In addition, the financing of another academic and non-academic projects was charged in the amount of 500 Swiss francs.

Financial commitments from university funds / balance via cost center - 3,000 Swiss francs

avuba's participation in the skuba-clinic cost CHF 2,000 for one year (September 2022 to September 2023). In addition, the co-financing of two academic and non-academic projects of CHF 500 each was credited to this account.

5.3 Own revenues - 96,833 Swiss francs

According to the lists that avuba received from Human Resources (postdocs) and Student Services (enrolled doctoral researchers), the number of avuba members in 2022 was 3,200. With the exception of first-semester doctoral researchers, who have been exempt from avuba membership fees since 2017 in consultation with Student Services, all avuba members now pay CHF 20 (previously CHF 15) per semester. Own revenues also include membership fees from the previous year paid by avuba members for the fall semester. At the end of each year, the accounting department sets aside a portion of this income and carries it over to the following year.

<i>in Swiss Francs</i>	2022	Share	2021	Share	<i>diff (absolute)</i>
Income from previous year's carryover	22'870	18%	22'485	22%	385
Membership fees paid-in	107'180	82%	78'645	78%	28'535
Total received on the revenue account	130'050	100%	101'130	100%	28'920
Total received on the revenue account	130'050	100%	101'130	100%	28'920
Income carried forward to the following year	-33'217	-26%	-22'870	-18%	-10'347
Income from membership fees reported in the annual report	96'833	74%	78'260	77%	18'573

5.4 University performance - CHF 50,000

At avuba's request, the university has converted the deficit guarantee of a maximum of CHF 50,000 into an annual fixed contribution of CHF 50,000.

Quote from the rectorate decision ([RB 21-7-174](#)) of 6.7.2021 (in German only):

1. The financing model for avuba will be adjusted from a deficit guarantee to an annual fixed amount of CHF 50,000 as of 2022. As part of the periodic discussions with the President's Office on the performance agreement, avuba may submit an application to adjust the fixed amount.
2. The President's Office reserves the right to reduce the annual fixed amount if avuba's reserves resulting from the transfer of unused funds exceed CHF 50,000.
3. The "[Performance Agreement between the University of Basel and the Assistants' Association of the University of Basel](#)" (item 5) shall be amended accordingly.

5.5 Year-end result - CHF 15,555

avuba's expenses for 2022 amounted to CHF 131,279. Its own reported income from membership fees amounted to CHF 96,833. In addition, avuba received CHF 50,000 from the University of Basel. This leads to income totalling CHF 146,833 or a year-end result of CHF 15,554.

6. Comment of the auditors

At the avuba General Meeting on 30 November 2022, Ann-Sophie Loock, PhD student at the Faculty of Psychology, and Markus Bardenheuer, PhD student at the Faculty of Humanities and Social Sciences, were elected as auditors for 2023. The two examined the avuba annual report (financial) 2022 on 4 April 2023. Excerpt from the audit report: "The balances reported in the income statement are consistent with the supporting documents. The supporting documents for the randomly audited postings are filed appropriately. We request the General Meeting to approve the income statement 1.1.2022 - 31.12.2022 in its current form and to discharge the general managers and the co-presidium as well as the executive board." The signed audit report is available as a separate PDF and is published together with the annual report on the avuba website.

7. Outlook

The following activities for 2023 were decided by the General Meeting:

- Discuss how to ensure that action is taken at faculty level to examine the status quo in each faculty and make suggestions for improving working and research conditions, which could include the creation of Third Space positions;
- Improving the avuba website and social media channels (Twitter & LinkedIn);
- Intensification of the exchange with the representatives of the members of Group III in the cross-faculty commissions of the university;
- Continuation of existing commitments (lunch events, co-financing of academic and non-academic projects, management of avuba social media accounts);
- Completion and publication of an avuba position paper (guidelines);
- To find a way to contact the new avuba members twice a year to welcome them and introduce avuba and its services;
- Drafting of election regulations;
- Evaluation and development of a proposal of measures regarding the working and research conditions at the Faculty of Humanities and Social Sciences. This is to be done in collaboration with GRACE (PhD survey 2023). avuba will discuss the subjects, which are also precarious at other faculties, with the President's Office.

According to the [contractual amendment to the performance agreement](#) between the University of Basel and avuba, as of 15 November 2022: "In accordance with the President's Office resolution of 1 November 2022, the President's Office will release an additional CHF 25,000 to increase avuba's personnel resources from 2023. The annual fixed amount from 2023 is therefore CHF 75,000."

Basel, 8 May 2023



Sven Kraus
avuba Co-Presidents 2023



Antonia Vogler
avuba Co-Presidents 2023