## Performance Agreement (Draft)

between the University of Basel, represented by the Rectorate,

and avuba – Assistierendenvereinigung der Universität Basel (the Assistants' Association at the University of Basel), amended at the General Meeting of 16<sup>th</sup> December 2013

- 1. The performance agreement regulates the mutual rights and duties of avuba and the University of Basel.
  - <sup>2</sup> In particular, it specifies section 15 of the contract dated June 27, 2006 between the cantons of Basel-Landschaft and Basel-Stadt regarding the joint responsibility of the University of Basel, as well as section 22 of the University of Basel Charter dated May 3, 2012.
  - In accordance to this, avuba represents the interests of assistants relating to university and educational policy matters within the university and to official authorities and

the public at the canton, regional, national, and international level.

- <sup>2</sup> avuba shall ensure, coordinate, and regulate the participation of assistants at the university.
- <sup>3</sup> In accordance with section 22 (4) of the university charter, avuba shall provide information to the assistants of the University of Basel on university and higher education policy matters.
- <sup>4</sup> For this purpose, avuba shall operate a secretariat as a central point of contact for the concerns and needs of assistants.
- avuba shall organize itself in accordance with the university 3. charter.
  - <sup>2</sup> Upon matriculation, doctoral students become members of avuba and are explicitly informed of this during the matriculation process.
  - Upon appointment to the University of Basel, postdoctoral researchers become members of avuba and are explicitly informed of this during the recruitment process.
  - <sup>4</sup> Assistants who do not wish to belong to avuba shall inform the Rectorate in writing during the matriculation or recruitment process. In doing so, they waive their right to participate in avuba.

Performance agreement

Legal bases

Responsibilities of avuba

Participation of assistants in selfmanagement

Information for assistants

Organization of avuba

Membership

Withdrawal from avuba

4. In addition to the tasks specified under point 2, avuba can, within the framework of the agreement, use funds for the following activities:

avuba services

a) The board enables to subsidize academic and non-academic projects.

Academic and non-academic projects

b) To organize academic and social events to support teaching and research assistants at the university.

avuba events

c) To provide infrastructure for academic and nonacademic initiatives and projects. avuba infrastructure

d) To run a common room shared with skuba with a reading room and newspapers and journals for assistants.

Common room

e) To offer courses for the support and promotion of careers both at and outside universities for teaching and research assistants in collaboration with the University.

Career development

5. The University of Basel provide avuba with the following services:

**University services** 

<sup>1</sup> The University shall organize and coordinate the provision of comprehensive information to members of the University on university and higher education policy issues.

Information for members of the University

<sup>2</sup> The University shall publish the resolutions of its committees in accordance with the policies of the Rectorate on observing the law on data and information protection of the Basel-Stadt canton.

Disclosure of resolutions

<sup>3</sup> In its budget, the Rectorate shall allocate an annual contribution of CHF 50,000 maximum based on a budget proposal drawn up by avuba.

Deficit guarantee from the University

<sup>4</sup> avuba shall be provided with rooms at Petersgraben 45 at no cost. The following rooms shall be provided for joint use by avuba and skuba: U1.001, U1.002, U1.004, U1.005, U1.006, U1.007, and U1.008.

Infrastructure of avuba

<sup>5</sup> In consultation with the Vice-Rectorate for Research and the doctoral commission responsible, doctoral students may acquire credit points by participating in university committees. The Rectorate commits itself to ensuring that corresponding stipulations are incorporated into the new doctoral regulations.

Credit points for participation

<sup>6</sup> Human resources administration for avuba shall be carried out by the University's HR department.

HR administration

<sup>7</sup> The University shall make available the heads of the legal and HR services to act as a board of arbitration for internal avuba affairs.

Arbitration

6. To fulfill its duties, avuba shall receive funds from the overall university budget, from membership fees, and from other income sources.

**Funding of avuba** 

<sup>2</sup> avuba shall submit its annual budget to the Rectorate for approval. This budget shall make clear which activities are to be financed using the funds provided by the Rectorate. avuba's independence from the University relating to content remains unaffected.

Financing avuba

<sup>3</sup> The compilation and approval of avuba's budget shall be subject to the general provisions of the financial regulations and the University's budget guidelines. Furthermore, avuba shall dispense with the use of its own financial regulations.

Accounting principles

<sup>4</sup> In the case that avuba concludes the financial year with a profit or loss, this shall be carried over to the following year in favor of or at the expense of avuba.

Profit

<sup>5</sup> Membership fees are determined at the meeting of avuba members at the request of the board.

avuba membership fees

<sup>6</sup> First-semester doctoral students at the University of Basel are exempt from avuba membership fees.

Collection of fees

<sup>7</sup> Membership fees for avuba shall be collected by the University Administration.

Obligation to contribute

<sup>8</sup> Membership fees are due from all doctoral students matriculated at and postdoctoral researchers appointed by the University for the spring and/or fall semester who have not stated that they wish to withdraw from avuba and waived the associated right to participate.

7. avuba shall report to the Rectorate on its activities and finances.

Reporting by avuba

<sup>2</sup> avuba's annual report shall be submitted to the Rectorate by March 31 of the following year.

Annual report for avuba

<sup>3</sup> avuba shall submit its annual accounts and balance sheet to the Rectorate. The usual University deadlines shall apply.

Annual accounts and balance sheet for avuba

8. In the event of a dispute, the Ombudsman's Office of the university may be approached for arbitration purposes.

Disputes

9. The signed agreement shall come into force following ratification by the meeting of avuba members and a resolution by the Rectorate.

**Entry into force** 

<sup>2</sup> Should the agreement not be terminated by June 30 of the current year, it shall be renewed for one further year.

Termination

In cases of doubt, the German version of this document is the legally binding version.